

# Commitment Form

Return by fax to 01525-840092 / +44-1525-840092



2008

Please tick the relevant boxes below.

Yes, please sign me up to the following workshop (please check programme dates carefully):

Workshop title:

EQ-360 Accreditation Programme

Dates: 16<sup>th</sup> May 2008 / 10<sup>th</sup> December 2008

Venue: Doolittle Mill, Amptill, Beds MK45 2ND

Fee: £ 750 + VAT = **£ 881.25**

Please complete all relevant fields below using BLOCK CAPITALS:

Full Name: \_\_\_\_\_

Organisation Name: \_\_\_\_\_

Tel. \_\_\_\_\_

Mobile \_\_\_\_\_

Fax \_\_\_\_\_

E-mail \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Post Code: \_\_\_\_\_

Job Title \_\_\_\_\_

I understand that the programme fee must be paid in full at the start of the programme in order to secure my place. I accept that fees cannot be refunded for cancellations made. If a programme has to be postponed due to low numbers, I agree that Ei World will transfer my booking to the next available programme. For any cancellations made by me the client, all fees will be forfeit.

I understand and accept what Ei World asks of participants (under 'what we ask of participants').

## Our promise to participants

In return for your investment, Ei World is committed to providing all of the following:

- Supporting materials via a web conferencing learning environment.
- A confidential, safe learning environment.
- High quality facilitation of your event in line with best practice (focused learning with high quality listening skills and approachability of the Facilitator).
- Respect and inclusion at all times.

- Comprehensive instructions on receipt of your booking form.

## What we ask of participants

So that we can gain the most from our work together, we ask for your commitment to:

- Be there for the programme from start to finish each meeting at the agreed times.
- Only postpone meetings if there are serious health or personal reasons (Ei World may need to charge additional fees if cancellations occur).
- Agree to undertake all pre and post course reading.
- Protect confidentiality of other participants.
- Choose to be there.
- Not be under the influence of drugs, alcohol or any other harmful substance which could prevent you fully 'being' on the programme.
- Respect the experience, financial investment and hard work which has gone into the design and delivery of the course by not referring to or publicising the specific tools, models and examples used during the course to anyone who has not been on the course as they are the copyright of Ei World.

## Please tick one of the following two boxes:

My course fee has been transferred to Ei World at Bank of Scotland, Acct No. 06199824, Sort Code 12-24-81.

Please send me an invoice.  
OR:

I have arranged to post a cheque to you made payable to 'Ei World'. Please ensure that you add VAT.

Signed: \_\_\_\_\_

Date \_\_\_\_/\_\_\_\_/\_\_\_\_

Please send your **signed** completed form by fax on: **+44-1525-840092.**

Please keep a copy for your records.