



## A training venue with a difference!

A flexible pleasant meeting room available for hire for part or full days.



### Location:

4 Doolittle Mill  
Amphill  
Bedfordshire MK45 2ND  
Tel: 01525-840090  
Fax: 01525-840092

Nearest Motorway is Junction 12 or 13 of the M1, nearest train station is Flitwick (45 minutes from Kings Cross Thameslink).

### Capacity:

Upstairs meeting room is suitable for a variety of different uses:

- Presentations – for up to 50 people, seating theatre style.
- Meetings and workshops – in Board Room style, seating up to 12 people.
- Meetings and workshops - in 'U' style seating up to 15 people.

### Catering

Catering can be organised at between £ 7.50 and £ 10.00 per person.

### Terms of Business:

Payment on booking. No refunds offered. Rates follow.

### FOR FULL DAY MEETINGS

09:00AM through 5:30PM.

✚ For groups of 8 or more  
**£ 40 per day per attendee** including buffet lunch.

✚ For groups of less than 8  
**£ 300 hire charge** plus catering.

### FOR PART-DAY MEETINGS

09:00AM through 5:30PM.

✚ For groups of 8 or more  
£ 20 per day per attendee including buffet lunch.

✚ For groups of less than 8:  
£ 200 hire charge plus catering.

### What this includes:

- Hot drinks - tea and coffee.
- Cold water.
- Screen.
- Flipcharts and flip chart paper.
- Use of fax, telephone and internet connections (UK mainland only).
- Catering to be provided at additional cost.
- Use of car parking spaces (full days only).
- On-site Administrator throughout your meeting.
- Airconditioning.

Any use of meeting room facilities beyond 5:30PM will be charged at £ 100 per hour.

All charges exclude VAT which will be added at the current rate.

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