



## **Know you could be more efficient in your use of Word, Outlook and the Internet?**

Tips and tools to end the frustration and get what you want from the use of your PC.

On Wednesday 30<sup>th</sup> August and Wednesday 27<sup>th</sup> September, Ei World in partnership with CertainIT is hosting an intensive half day workshop.

£300.00+VAT including materials.

This workshop will increase your effectiveness and save you time.

Please contact Geetu Bharwaney for further details email [gbharwaney@eiworld.org](mailto:gbharwaney@eiworld.org) or +44(0)1525 840090

# **Frustrated with your I.T. skills?**